

CORRESPONDENCE UPDATE – INFORMATION REPORT

Background

1. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered during that meeting. This cover report provides a record of those letters and any other correspondence received since the previous Committee meeting.

Issues

2. At the Committee meetings on the 8 December 2015, 16 February 2016, 3 March 2016 and 15 March 2016 Members considered the following items:

8 December 2015

- City Operations – Quarter 2 Performance
- Cardiff's Commercial Waste Collection Service

16 February 2016

- Draft Budget Proposals 2016/17 – Corporate Overview
- Draft Budget Proposals 2016/17 – Budget proposals for the City Operations Directorate relevant to the Transport, Planning & Sustainability Portfolio
- Draft Budget Proposals 2016/17 – Budget proposals for the City Operations Directorate relevant to the Environment Portfolio

3 March 2016

- Shared Regulatory Service – Implementation & Future Proposals

15 March 2016

- Infrastructure Services – Full Business Case Strategy Briefing
- City Operations – Quarter 3 Performance
- River Pollution in Cardiff

3. After the meetings the following letters were sent by the Chair of the on behalf of the Committee:

- A letter to Councillor Bob Derbyshire, Cabinet Member for the Environment following the meeting on the 8 December 2015 – attached as **Appendix 1**.
- A letter to Councillor Ramesh Patel, Cabinet Member for Transport, Planning & Sustainability following the meeting on the 8 December 2015 – attached as **Appendix 2**.
- A letter to Councillor Bob Derbyshire, Cabinet Member for the Environment following the meeting on the 16 February 2016 – attached as **Appendix 3**.
- A letter to Councillor Ramesh Patel, Cabinet Member for Transport, Planning & Sustainability following the meeting on the 16 February 2016 – attached as **Appendix 4**.
- A letter to Councillor Graham Hinchey, Cabinet Member for Corporate Services & Performance following the meeting on the 16 February 2016 – attached as **Appendix 5**.
- A letter to Councillor Daniel De'Ath, Cabinet Member for Skills, Safety, Engagement & Democracy following the Joint Scrutiny by the Community & Adult Services and Environmental Scrutiny Committee on the 3 March 2016 – attached as **Appendix 6**.
- A letter to Councillor Bob Derbyshire, Cabinet Member for the Environment following the meeting on the 15 March 2016 – attached as **Appendix 7**.
- A letter to Councillor Ramesh Patel, Cabinet Member for Transport, Planning & Sustainability following the meeting on the 15 March 2016 – attached as **Appendix 8**.
- A letter to Mr Ken Daniels from the GMB following the meeting on the 15 March 2016 – attached as **Appendix 9**.
- A letter to Mr Mohamed Hassan from Unison following the meeting on the 15 March 2016 – attached as **Appendix 10**.

- A letter to Mr Jim Pates from UNITE following the meeting on the 15 March 2016 – attached as **Appendix 11**.
 - A letter to Mr Robert Collins from UCATT following the meeting on the 15 March 2016 – attached as **Appendix 12**.
4. Since the last correspondence report the following reply has been provided to a letter written on behalf of the Environmental Scrutiny Committee. This is listed below:
- A reply to the letter sent to Councillor Ramesh Patel, Cabinet Member for Transport, Planning & Sustainability following the Environmental Scrutiny Committee meeting on 8 December 2015 – attached as **Appendix 13**.
 - A reply to the letter sent to Councillor Bob Derbyshire, Cabinet Member for the Environment following the Environmental Scrutiny Committee meeting on 8 December 2015 – attached as **Appendix 14**.
 - A reply to the letter sent to Councillor Bob Derbyshire, Cabinet Member for the Environment following the Environmental Scrutiny Committee meeting on 16 February 2016 – attached as **Appendix 15**.
 - A reply to the letter sent to Councillor Ramesh Patel, Cabinet Member for Transport, Planning & Sustainability following the Environmental Scrutiny Committee meeting on 16 February 2016 – attached as **Appendix 16**.

Legal Implications

5. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g.

Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

6. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATIONS

7. The Committee is recommended to note the content of the letters contained in **Appendices 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 & 16.**

David Marr

Interim Monitor Officer

13 April 2016